

Hello, hello Wiltshire Schools

We have some lovely online courses coming up in January with a focus on getting back to work. Dates and brief details follow below and flyers are attached as well as our full winter timetable. Please let me know if you would like more information about any of our courses or how they work. Our interactive course structure is found to be supportive and empowering, while our course material provides accessible, practical information. All our courses are free for eligible learners.

**Working in Schools - starts Friday 9 January 10am – 12pm, five weekly sessions, 9 January – 6 February**

This five session course, written and run by a former SENCO, gives learners a real taste of what it is like to work in a school and provides useful tools to make a strong job application in this area. This is ideal for parents who are looking to go into work or to change career, now that their little ones are in school. We also offer to support learners with arranging a work experience day as a first step to working in this area.

**Customer Service - starts Tuesday 13 January 10am – 12pm, four sessions Tuesdays and Fridays, 13 January – 23 January**

This four session course outlines the huge breadth and range that customer service encompasses and supports learners to develop their professional communication skills. This would also be useful for parents looking to get back into work or to change career.

**Balance Your Budget - Tuesday 6 January 10am – 12pm**

This single session course supports participants to feel more in control of their money.

**Budgeting For Work - Friday 9 January 10am – 12pm**

This course is designed to ease the transition into work by helping participants make sense of taxes, pay slips, and how benefits may continue.

To book a place, new learners need to complete an application form, either on the phone with us or online here: [Enrolment - Work Wiltshire](#). We follow up applications with a phone call to check the suitability of the course. Learners also need to attend an online welcome meeting before their first course. Booking closes one week before the start of the course.

Thank you for sharing our flyers with your parents, carers and communities and helping us reach those who can benefit from these courses. Please get in touch if you have any questions or require more information. We will look forward to hearing from you.

Best wishes

Emma

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<https://workwiltshire.co.uk/family-and-community-learning/>

<https://www.facebook.com/Wiltfamilylearning>



### **Growing a lifelong love of learning with communities in Wiltshire**

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**Watch our short video to find out more about how Family and Community Learning can help you:**

[FaCL Overview Video - Embedded in website - YouTube](#)

Please read our latest SEND newsletter at [SEND newsletter - Local Offer \(wiltshire.gov.uk\)](#)

To ensure we comply with new General Data Protection Regulations (GDPR) there is a link [here](#) to our subject information notice. Please let us know if you want to remove your contact details from the Wiltshire Council targeted education team contact list and we will no longer contact you.