



Tuesday 9th July 2024

Dear Parents/Carers

Staffing Update for Academic Year 2024-2025

Following the resignation from Miss Kennedy at the end of May, we have been working on plans to cover her teaching commitment and also her SENCO role in the new year. This has proved complex and has led us to reconsider several other placements in school, but we are now able to share our plans below.

I am delighted to tell you that Miss Cope has put herself forward to be the new SENCO. She will be in touch with any parents of children on the SEND Register early in the new year.

We now have an updated staff structure for the new academic year to share, which shows several changes to the original plan and allows Miss Cope time to focus on her new role of SENCO, whilst also continuing her Deputy Headteacher responsibilities.

We will make sure that all children get to meet with their new teachers before the holiday, if they have not already done so, so that they are familiar with who they will have teaching them in September. Thank you for your patience during this time of change.

Yours Sincerely

Kay Vousden
Headteacher

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We will confirm the actual days each teacher will be teaching before the end of term.

	Teachers	TAs
Pluto YR	Miss Pottinger	Mrs Young and Miss Preen
Mars Y1	Mrs Rew and Mrs McKenzie	Mrs Talbot
Neptune Y2	Mrs Walton and Ms James	Mrs McMullen
Mercury Y3 Term 1	Ms James and Mrs Gaule	Miss Smith
Mercury Y3 Term 2 onwards	Miss Collings and Mrs Gaule	Miss Smith
Venus Y4	Miss Swift and Miss Cope	Miss Forester
Jupiter Y5	Miss Munton and Miss Cope	Mrs Bogart
Saturn Y6	Miss Webb and Mrs Milsom	Mrs Poole